

LAUNDRY OPERATION



BASIC WASH PROCEDURE



- ✓ REMOVE ALL LINEN BEFORE CLEANING ROOM
- ✗ NEVER USE ROOM LINENS TO CLEAN



- ✓ SEPARATE STAINED LINEN INTO COLLECTION BAGS OR BY TYING KNOTS IN FABRIC
- ✗ AVOID LINEN/FLOOR CONTACT & STEPPING ON LINEN



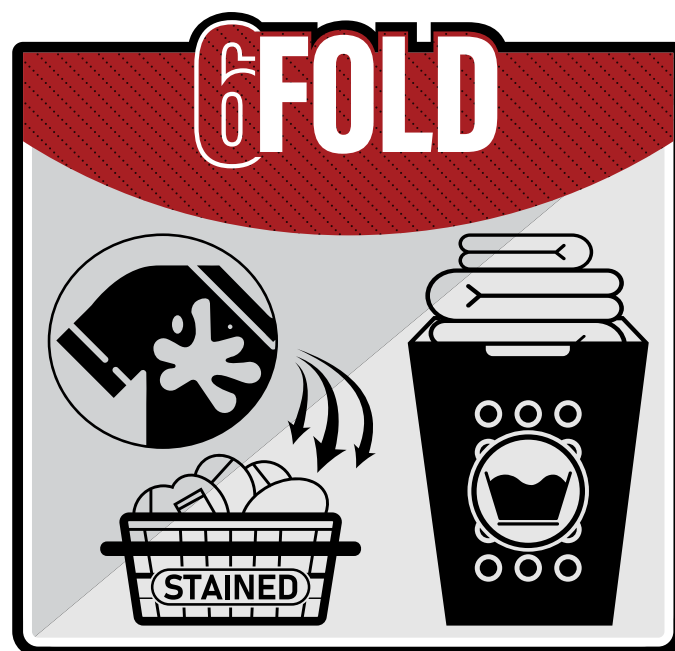
- ✓ SEPARATE & SORT SOILED LINENS BY TYPE & PLACE INTO THE APPROPRIATE BINS/CARTS



- ✓ FOR BEST RESULTS USE PROPER WASH FORMULAS & FOLLOW MACHINE WEIGHT RECOMMENDATIONS
- ✗ DO NOT OVERLOAD WASHER OR SHORTEN CYCLE



- ✓ SET DRYING TIMES ACCORDING TO LINEN TYPE BEING DRIED
- ✗ NEVER OVER DRY FABRIC



- ✓ INSPECT/SEPARATE ITEMS FOR WEAR & STAINS WHILE FOLDING
- ✓ FOLD PERMANENT PRESS FABRIC IMMEDIATELY



- ✓ ALLOW PERMANENT PRESS FABRIC ITEMS 24 HOURS TO CURE ON SHELF BEFORE USE
- ✗ DO NOT LET CLEAN LINEN CONTACT FLOORS, WALLS OR DIRTY CARTS



- AT THE END OF EACH SHIFT CLEAN:
- ✓ CARTS
 - ✓ EQUIPMENT
 - ✓ FLOORS
 - ✓ TABLES